

Student below shows a completed test and 2 tests in Ready status at School 1

Student Info

Last Name: ACA
 First Name: LastACA
 Middle Name:
 State Identifier: 773866222
 Local Id:
 Grade: 5
 Birthdate: 08/14/2012
 Email Address:

School(s) Enrolled

PEARSON CLUSTER (PCLUSTER)
 - PEARSON PUBLIC SCHOOL 1 (99995)

Demographics

Accommodations

SESSION LIST
COMPLETED TEST SCORES
CLASS LIST
PARENT/GUARDIAN LIST

Search

Session Name	Administration	Test	Testing School	Reporting School	Status
<input type="checkbox"/> Amy Sample Grade 5 1	Local Admin UAT	GrSRELA_SpeakingForm	PEARSON PUBLIC SCHOOL 1 (99995)	PEARSON PUBLIC SCHOOL 1 (99995)	Ready
<input type="checkbox"/> BM1 Heller - Math 5 - OXONE - Mat...	Benchmark 1 SY22	Math 5 Benchmark 1 SY22	PEARSON PUBLIC SCHOOL 1 (99995)	PEARSON PUBLIC SCHOOL 1 (99995)	Ready
<input type="checkbox"/> GS Amy MC Only Grade 5 1	Benchmark 3 for Internal Testing	Grade 05 Math	PEARSON PUBLIC SCHOOL 1 (99995)	PEARSON PUBLIC SCHOOL 1 (99995)	Report Ready

“Edit” student profile to update reporting organization (at district level or higher)

Student Details

ACA, LastACA Last updated 8/14/2021 8:12 AM [History](#) Edit

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Add new school enrollment in the Organization box

Student First Name *

LastACA

Student Middle Name

Add Student Middle Name

State Identifier *

773866222

Local Id

Grade *

5

Email Address

Birthdate *

08/14/2012

Organization *

- PEARSON PUBLIC SCHOOL 1
- PEARSON CLUSTER-PCLUSTER
- PEARSON PUBLIC SCHOOL 1
- PEARSON PUBLIC SCHOOL 2
- PEARSON PUBLIC SCHOOL 3
- PEARSON TAP SCHOOL

Cancel Save

Set new school (School 2) as the Reporting organization (going forward) and Save

A screenshot of a web form for student enrollment. The form includes fields for 'Add student middle name', 'State Identifier *' (773866222), 'Local id', 'Grade *' (5), 'Email Address', 'Birthdate *' (08/14/2012), and 'Organization *'. The 'Organization *' field contains two tags: 'PEARSON PUBLIC SCHOOL 1' and 'PEARSON PUBLIC SCHOOL 2'. Below this, the 'Reporting School' section has two radio buttons: 'PEARSON PUBLIC SCHOOL 1' (unselected) and 'PEARSON PUBLIC SCHOOL 2' (selected). The 'Save' button is highlighted in blue. Below the form are sections for 'Demographics' and 'Accommodations'.

If student should be unenrolled from first school, that org (School 1) can now be deleted in the UI

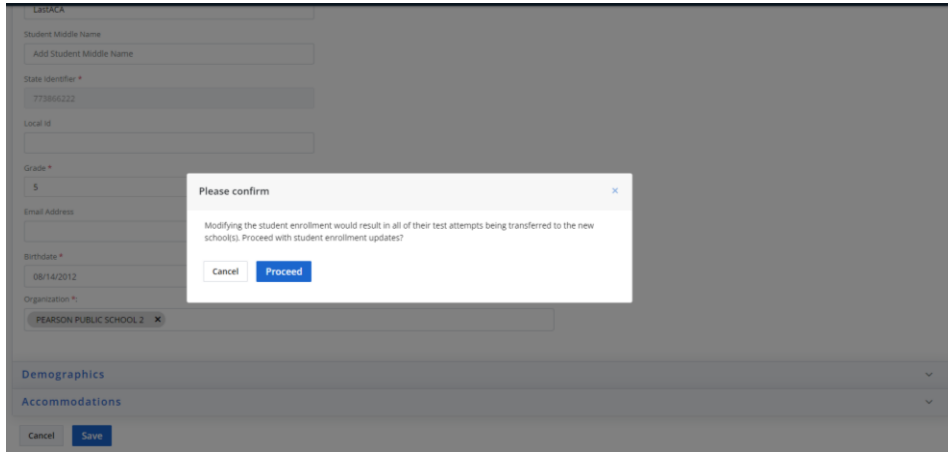
A screenshot of the same web form. The 'Organization *' field now only contains the tag 'PEARSON PUBLIC SCHOOL 1', which is highlighted with a red box. The 'Reporting School' section now has 'PEARSON PUBLIC SCHOOL 2' selected and 'PEARSON PUBLIC SCHOOL 1' unselected. The 'Save' button is highlighted in blue.

Click "Save" to save all changes

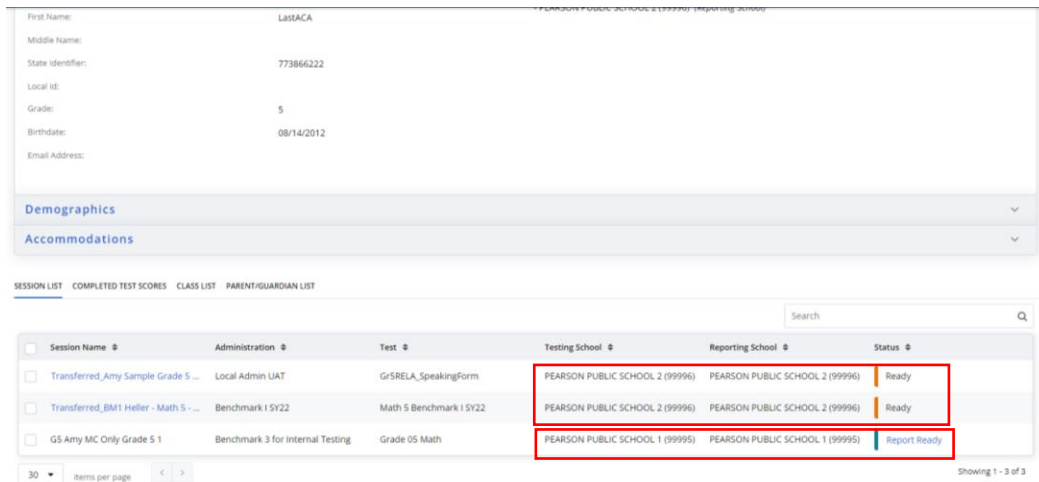
A screenshot of the web form. The 'Organization *' field contains the tag 'PEARSON PUBLIC SCHOOL 2'. The 'Save' button is highlighted with a red box.

User receives a pop-up message warning that updating the student enrollment (specifically, removing student enrollment to School 1) will result in a transfer of the existing "Ready" test assignments to

School 2. User is able to cancel (and avoid saving any changes) or can choose to Proceed. Note that if the student profile has two organizations (dual enrollment) then the tests in Ready status would not transfer to School 2 automatically. Those tests in session would have to be updated if the student was going to test at School 2 rather than School 1.



Tests not yet taken move to the new organization. Tests already taken remain at the previous org.



If you want to update reporting org for the previously taken test (so the student’s new school can view results from the earlier test), you can click the box to the left of the test in session and choose “Update Reporting School”. Testing organization does not change for tests already taken, but Reporting School will reflect the update and allow access to the student’s results at the new organization.

Middle Name:
 State Identifier: 2022000006
 Local Id: 2022000006
 Grade: 3
 Birthdate: 06/06/2007
 Email Address:

- Demographics** ▼
- Accommodations** ▼

SESSION LIST **COMPLETED TEST SCORES** **CLASS LIST**

Transfer ▼ | Update Reporting School ▼ Search

Session	Administration	Test	Testing School	Reporting School	Status
<input type="checkbox"/> PV SCR SCH1 OLD <input type="checkbox"/> PV SCR SCH1	Spring 2022	Grade 3 English Language Arts/Literacy	PV SCR SCH1 OLD (110001)	PV SCR SCH1 OLD (110001)	Report Ready
<input type="checkbox"/> PVBESpr22_MAT03_1 Grade 3 1	Spring 2022	Grade 3 Math	PV SCR SCH1 OLD (110001)	PV SCR SCH1 OLD (110001)	Report Ready

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