



## Voiding/Reassigning a Test

With BIE approval, the Administrator and Test Coordinator can mark a test attempt as void. On the Session Detail screen, select the student and the select void under the Update Status. A test can only be updated to Void status if in the student status says Exited or Submitted.

STUDENT LIST

[Add Students](#) | [Print all testing ticket\(s\)](#) | [Refresh](#) | [View Accommodations](#) Filter: No filter applied Search

<input type="checkbox"/> Student Name	Grade	Student ID	Accom	Progress	Status
<input type="checkbox"/> ELA, ASL3	3	3210190909326		Unit 1 0/14	Exited
<input type="checkbox"/> ELA, CC3	3	201190909327	Closed Captions	0/14	Resumed
<input type="checkbox"/> ELA, CC3	3	3201190909327			Marked Complete
<input type="checkbox"/> ELA, Paper3	3	20190909326		0/14	Void
					Ready

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If necessary, a student with a voided test can be assigned a new test.

Once the original test attempt has been voided, the student will be available to add to a new session for a new test assignment.

STUDENT LIST

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Filter: No filter applied

Search

**SUCCESS.** Testing status updated. ✕

<input type="checkbox"/> Student Name	Grade	Student ID	Accom	Progress	Status
<input type="checkbox"/> ELA, ASL3	3	3210190909326		Unit 1 0/14	Void
<input type="checkbox"/> ELA, CC3	3	201190909327	Closed Captions	0/14	Not Tested
<input type="checkbox"/> ELA, CC3	3	3201190909327		0/14	Ready
<input type="checkbox"/> ELA, Paper3	3	20190909326		0/14	Ready

### Add Students to Session

Only displaying eligible student grades that can be assigned to the session

Search

<input type="checkbox"/> Student Name	Grade	SSID	Accom
<input type="checkbox"/> Masking, Answer	3	TEMP483269	Answer Masking
<input checked="" type="checkbox"/> ELA, ASL3	3	210190909326	American Sign Language
<input type="checkbox"/> ELA-MATH, ASL3	3	3201909019343	
<input type="checkbox"/> ELA-MATH, ASL3	3	201909019343	American Sign Language
<input type="checkbox"/> MATH, ASL3	3	3201909093315	